



## Fencing & Landscaping Request Form

All forms must be submitted at slab pouring stage to [huntlee@lwpproperty.com.au](mailto:huntlee@lwpproperty.com.au)

### Date of application:

Please Tick:  Fencing  Landscaping

Please Circle Precinct:	Katherine's Landing	Urban Series	Caphilly
Lot number:	Address:		

### Personal details

<b>Primary Contact</b>
Full Name:
Phone Number:
Email Address:
<b>Secondary/Authorised Contact</b>
Full Name:
Phone Number:
Email Address:

### Builder details

Building Company:	
Contact Name:	Phone Number:

### Completion details

Estimated date of house completion:	
<b>NOTE: Fencing will not commence until the temporary fencing has been removed and the site is cleared</b>	
Estimated date of driveway completion:	
<b>NOTE: Landscaping will not commence until the driveway has been installed and the site is cleared</b>	

### Additional work

<p>1. Retaining on the boundary requires regulatory approval. If you intend to retain on the boundary please contact your neighbour and obtain their consent first.</p> <p>2. Please indicate (to the right) the type of retaining &amp; the estimated completion date for the retaining wall.</p>	<p><input type="checkbox"/> Block wall</p> <p><input type="checkbox"/> Concrete sleeper      Date:</p> <p>Retaining on the boundary is required to be sufficiently engineered to support the erection of the boundary fencing. It shall be constructed in masonry or stone, in approved colours and finishes. Where core drilling of the retaining wall is required to erect fencing the cost will be issued the owner of the wall for payment.</p>
<p>3. Are you having a pool installed? If yes, please indicate (to the right) the estimated completion time.</p>	
<p>4. Would you like to be contacted regarding backyard landscaping? Note: this is an additional cost if not part of a package</p>	<p>Circle:              Yes              No</p>



## Fencing & Front Yard Landscaping Checklist Acknowledgment

- All areas must be falling on an even grade away from buildings and 100mm below finished heights
- All areas must be free of rubbish and contaminants (including paint, render washout and builder's rubbish e.g. Concrete, timber, bricks etc)
- Access to the entire area is required for the duration of works
- No cut within 500mm of the boundary unless an approved structural retaining wall is installed for the boundary fencing to be installed above. Huntlee Academy will notify the owner if the cut to the lot encroaches the boundary and hence requires structural retaining prior to the erection of boundary fencing
- Duration of work will be determined between Huntlee Academy and the owner which will be dependent of weather, material supply, scheduling availability, additional works etc
- The owner/builder must provide a worksite deemed safe by Huntlee Academy
- Driveways must be installed and the site levelled and cleared
- Retaining wall connector brackets are required prior to fence installation as an additional cost to the owner. Please liaise with Huntlee Academy for retaining wall requirements and quotation

### Exclusions:

- Ongoing maintenance
- Subsoil drainage and irrigation
- Removal of panels for access once installed
- Return fencing and front yard fencing
- Paving/Concreting
- Mailbox installation
- Retaining, hard edging and sleepers

### Delays:

The following may result in a delay with regards to the installation:

- Failure to return phone calls, emails, designs and general correspondence
- Failure to adequately clear/level site in accordance with the above checklist
- Delay in construction of retaining
- Delay in driveway installation
- Delay in installation of decks, pools, 3rd party landscape elements
- Request for detailed designs, non-standard plants or items requiring special order
- Request for additional work e.g. Backyard landscaping, fencing height extensions

Signature:

### Office use:

Date received:	Date actioned:
Date filed:	Signed: